

Satyawati College

(University of Delhi)

Ashok Vihar, Delhi-110052

DRAFT MINUTES OF THE GOVERNING BODY MEETING HELD ON 17.08.2016 IN THE COMMITTEE ROOM OF THE COLLEGE

A meeting of the Governing Body was held on 17th August, 2016 in the Committee Room wherein following members were present:

1. Mr. Bachan Singh Dhanola, Chairman
 2. Mr. Ishrat Jamil, Treasurer
 3. Dr. Manjula Dass, Member-Secretary
 4. Dr. Satender Kumar Joshi, Principal, Evening
 5. Mr. Ashok Chadda
 6. Mr. Kumar Pankaj
 7. Mr. Surender Jaglan
 8. Dr. Nirmal Jindal
 9. Ms. Anjela Daimari
 10. Mr. Sheetla Prasad, Nominated member of Non-teaching Staff (Morning)
1. (a) Confirmed the minutes of the meeting held on 15.07.2016.
 - (b) There was no matter arising out of minutes.
 2. Confirmed the action taken by the Chairman, Governing Body in approving the recommendation of the Selection Committee in appointing following teachers on Ad-hoc basis for a period of four months or till the end of the semester, whichever is earlier:

| <u>S.No.</u> | <u>Name</u> | <u>Department</u> |
|--------------|------------------------|-------------------|
| 1. | Dr. Tarannum Amir | Commerce |
| 2. | Ms. Aiman | Commerce |
| 3. | Mr. Kundan Kumar Raj | History |
| 4. | Mr. Biresh Chaudhuri | History |
| 5. | Mr. Sandeep Chatterjee | History |
| 6. | Ms. Deepika Aggarwal | Economics |
| 7. | Ms. Tripti | Economics |
| 8. | Mr. Susheel Kumar | Mathematics |
| 9. | Ms. Raheena K. | English |
| 10. | Mr. Samsher Singh | Political Science |

3. Confirmed the action taken by the Chairman, Governing Body in approving the recommendation of the Selection Committee in appointing following teachers on Guest basis:

| S.No. | Name | Department |
|--------------|----------------------------|-------------------|
| 1. | Dr. Manish Kumar Chaudhary | Hindi |
| 2. | Dr. Jaya Sharma | Hindi |
| 3. | Dr. Meenakshi | Hindi |
| 4. | Mr. Ajay Kumar Yadav | Hindi |
| 5. | Udita Sharma | EVS |
| 6. | Priyanka | EVS |
| 7. | Pankaj Singh Kushwaha | Political Science |
| 8. | Manisha Chaurasiya | Political Science |

4. Confirmed the services of the following Assistant Professor with effect from the date of their joining in the College in the department mentioned against each after successful completion of their probation period of one year:

| S.No. | Name | Department | Date of Joining |
|--------------|----------------------|-------------------|------------------------|
| 1. | Dr. Bhuwan Kumar Jha | History | 10.07.2015 |
| 2. | Ms. Uma Arya | Sanskrit | 28.07.2015 |

5. Confirmed the action taken by the Chairman, Governing Body in sanctioning leave to following teachers on the recommendation of the College:

| S.No. | Name | Department | Leave | Period |
|--------------|---------------------|-------------------|--------------|----------------------|
| 1. | Dr. Malti Raghav | Sanskrit | C.C.L. | 08.08.16 to 11.11.16 |
| 2. | Ms. Vandana Goswami | Commerce | Study | 08.08.16 to 07.08.17 |
| 3. | Ms. Sonia Prakash | Commerce | C.C.L. | 08.08.16 to 31.10.16 |

6. Noted that Annual increment to Dr. Sudhir Kumar Goyal, Associate Professor in the Department of Commerce has not been sanctioned for the year 2015 because Dr. Goyal's request for treating the period from 17.06.2014 to 21.05.2015 as EOL with Medical Certificate has still not been accepted by the Governing Body.

Dr. Sudhir Kumar Goyal, Associate Professor in Commerce, was absent from duty from 17.06.2014 to 21.05.2015 and joined the College on 22.05.2015. His application for treating the aforesaid period as EOL on the basis of certain Medical documents has so far not been treated favorably by the Competent Authority.

It is submitted that Dr. Goyal, through its representation dated 03.02.2016, has sought to restore his annual increment in July 2014 and July 2015.

As per relevant rules regarding annual increment in operation after the implementation of the Sixth Pay Commission, incumbent should be working for at least six months, preceding the first July of the year, to make him eligible for annual increment. Further, an employee keep on drawing the salary that he had been drawing before proceeding on leave unless he joins back his duties and increment is granted, if otherwise eligible for the same.

In this instant case, though Dr. Goyal joined back his duties on 22.05.2015, his absence for the period from 17.06.2014 to 21.05.2015 has still not been authorized by the Competent Authority. The University was requested, vide letter No. SC/ADMN./280/2015 dated 29th June, 2015 to clarify the leave of Dr. Goyal. The University has advised, vide its letter Ref. No.CS-I/III/Leave(TS)STC/2015/279 dated 13.07.2015, that the Governing Body is Competent Authority to take a decision in this regard.

In view of the preceding paras, and in view of the fact that Dr. Goyal had either been working in the College or on Leave (no EOL) in the period 01.07.2013 to 16.06.2014, annual increment be sanctioned to him w.e.f. 01.07.2014.

Further, the annual increment due on 01.07.2015 may not be granted because Dr. Goyal's request for treating the period 17.06.2014 to 21.05.2015 as EOL with Medical Certificate has still not been accepted by the Competent Authority of the College.

7. Noted that following tenders have been awarded to the L-1 after following due procedures. The approval to advertise these work have already been taken in the Governing Body meeting held on 13.04.2016. The details of cost of tender and name of the firm to whom tenders have been awarded is placed as **Annexure-A**.

- a) Electronic work for providing two number lift (Passenger Lift) at old building and new building of the Satyawati College
- b) Strengthening/Reconstruction of main Carriageway and Parking area at Satyawati College
- c) Repair/Strengthening/Raising of Brick Masonry boundary wall around the College premise at Satyawati College.

8. Noted four Projectors and four Interactive Boards will be installed in Smart Class Room. The cost of Projector and Interactive Board on DGS&D Rate contract is given below:

| <u>S.No.</u> | <u>Item</u> | <u>Quantity</u> | <u>Rate</u> | <u>Total Cost</u> |
|--------------|-------------|-----------------|-------------|-------------------|
| 1. | Projector | 4 | Rs.49,900/- | Rs.1,99,600/- |

Supplementary

1. Discussed and approved the report dated 12th August, 2016 of the Special Sub Committee formed by the Governing Body in its meeting held on 13th April, 2016. The report of the Committee is attached as **Annexure-B**.

The services of Mr. Arun Giri, Junior Assistant and Mr. Sunil Kumar, Junior Assistant were confirmed with effect from their date of joining as they have successfully completed their probation period.

Principal is requested to correspond with UGC for ex-post-facto approval for appointment of Mr. Sorabh Paliwal and Mr. Ashok Kumar.

2. Approved the recommendation of Library Committee for weeding out 1085 old edition and non-syllabus books of Economics. Library Committee in its meeting held on 5th August, 2016 resolved to weed out 1085 old edition and non-syllabus books of Economics.
3. Approved the recommendation of Auditorium and Seminar Room Maintenance Committee to increase the salary of Mr. Kamal Raj, Manager, Auditorium from Rs. 22,000/- to Rs.25,000/- out of Auditorium Fund.

The Auditorium and Seminar Room Maintenance Committee in its meeting held on 26th April, 2016 and 9th June, 2016 recommended that salary of Mr. Kamal Raj, Manager, Auditorium be increased from Rs. 22,000/- to Rs.25,000/- out of Auditorium Fund.

4. Confirmed the action taken by the Chairman, Governing Body to extend the Duty Leave from 22.09.2016 to 31.10.2016 of Mr. R.P. Saket, Assistant Professor in the Department of Economics who have been selected for the Master's Course: Finance and Economics Development in University of Glasgow, UK.
5. Noted that Dr. Riaz Ahmad, Associate Professor in the Department of Political Science has resumed his duties on 9th August, 2016 after availing Deputation Leave from 24.02.2016 to 08.08.2016.
6. Noted that Dr. Ram Lakhan Meena, Assistant Professor in the Department of Hindi has been relieved from 10th August, 2016 (A/N) from the post of Professor, under the School of Humanities & Languages in Central University of Rajasthan in

pursuance of the decision of the Executive Council in its meeting held on 10.08.2016.

Dr. Ram Lakhan Meena was sanctioned two years EOL without pay with Lien for two years from 14.08.2013 to join as Professor in the Central University of Rajasthan. His leave was extended for another one year w.e.f. 14.08.2015 to 13.08.2016 as an exceptional case.

He again requested for EOL for a period of two year w.e.f. 14.08.2016 vide letter dated 02.08.2016 and same was forwarded to University of Delhi but till date no reply was received from University.

Meanwhile, Central University of Rajasthan relieved him from the post of Professor, under the School of Humanities & Languages vide letter No. CURAJ/R/F.81/2016/1637 dated 10th August, 2016.

Any other matter:

1. Report of Sub Committee formed by the Governing Body was placed before the Governing Body and same was accepted.
2. Resolved to re-constitute the Sub Committee of the Governing Body comprising of following members:
 - a) Mr. Ishrat Jamil, Treasurer (Convener)
 - b) Mr. Ashok Chadda, Member
 - c) Dr. D. Parashar, Member
 - d) Mr. L.K. Sharma, Member
 - e) Mr. Surender Jaglan, Member
 - f) Dr. Nirmal Jindal, Member
3. Treasurer, Bursar and Administrative Officer were authorized to form guidelines for disposal of unused items.

Meeting came to an end with vote of thanks to the Chair.

Manjula Dass
[Dr. Manjula Dass]
Officiating Principal

Annexure-A

| | | |
|--|--|---|
| Name of Works | Electrical work for providing Two number Lift (Passenger lift) at old building and new building of the College of capacity 13 persons of weight 884 kg for G+1+2+3 including Designing, supplying, Installation testing and commissioning of the Lift | Strengthening/Reconstruction of main carriageway and Parking area at Satyawati College, |
| Estimated Cost | ` 25,00,000/- | ` 30,60,875/- |
| Published in News Papers and websites on | 13 th March, 2016 | 13 th March, 2016 |
| Date of Opening | 16 th April, 2016 | 16 th April, 2016 |
| Bids were received from the firms and their rates quoted | <ol style="list-style-type: none"> 1. M/s. Victoria Lifts Pvt. Ltd. 2. M/s. OTIS Elevator Company India Ltd. 3. M/s. DB & Company <p>M/s. VICTORA Lifts Pvt. Ltd. ` 21,86,000/- (L-1) M/s. OTIS Elevator Company India Ltd. ` 24,90,000/- (L-2) M/s. DB & Company ` 24,90,000/- (L-2)</p> | <ol style="list-style-type: none"> 1. Sri Ram Construction `27,09,997 2. Ram Kumar Sharma `27,36,543 3. Paliwal construction Co. `25,46,324 4. Bansival Construction Co. `25,78,662 5. Shri Balaji Construction Co. `33,02,197 6. S.S. Builders & Construction Co. (L-1) `24,60,115 7. S.G. Construction Co. `27,29,146 8. Manish Construction Co. `27,65,997 9. Rajesh Kumar Gupta `29,91,328 10. Pragati Enterprises `25,86,786 11. Hardeep Enterprises `25,30,474 12. Mohd. Firoz Khan `25,33,709 13. Sanjay Kumar Chandhok `25,96,675 14. Real Infratech `28,96,794 |
| Work Awarded to | 1. M/s. Victoria Lifts Pvt. Ltd. | S.S. Builders & Construction Co. |



Satyawati College सत्यवती कॉलेज

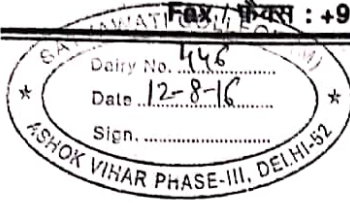
Annexure-B

ASHOK VIHAR, PHASE-III, DELHI-110052

अशोक विहार, फेज-III, दिल्ली-110052

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August 12, 2016

REPORT OF THE COMMITTEE

A meeting of Special Sub Committee formed by the Governing Body held on 13th April, 2016 for a specific task to assess the appointment of the four Junior Assistants as complained by Dr. Sudhir Kumar Goyal in the Governing Body, was held on 12th August, 2016 in the Committee Room. The following members were present:

1. Shri Ishrat Jamil, Treasurer, G.B.
2. Shri Ashok Chadda, Member, G.B.

The matter was assessed during the meeting and it was found that four positions of Junior Assistants were filled out of the two sanctioned posts under OBC Expansion Scheme vide UGC letter No.f.35-21/2008(CU-OBC) dated 24th, December, 2010. After THE exhaustive follow up, UGC did not give ex-post-facto approval for the two additional posts. Whereas, the College administration continued to carry on all the four posts till date.

The assessment of meeting of this Committee after giving a serious thought to the matter, concludes that on technical ground Mr. Arun Giri and Mr. Sunil Kumar seems to be valid candidates to fill in the sanctioned two posts by the UGC under OBC Expansion Scheme which is also analyzed in the note written by Dr Manjula Dass, Officiating Principal on August 5, 2016.

The Special Sub Committee summarizes and concludes that the services of Mr. Arun Giri and Mr. Sunil Kumar be confirmed as they have also successfully completed their probation period. Rest two candidates, Mr. Sorabh Paliwal and Mr. Ashok Kumar's matter be also constantly followed up with UGC to be sanctioned in near future.

Ishrat Jamil

Shri Ishrat Jamil
Treasurer, G.B.

Ashok Chadda

Shri Ashok Chadda
Member, G.B.